



ALIREZA AKBARI, M.Sc., Industrial Engineer, Planning & PMO Manager

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Objective

Position in field of **Planning and Project Management** or related position contributing to the success of an EPC firm

Summary of Qualifications and Skills

Over 20 years of demonstrated experience in Planning and project control and project management for large projects and EPCF for civil, building, power post, metro, railroad, petrochemical, oil and gas projects as an expert and manager of Planning and PMO departments. Proficient with principles, procedures and function of Building Information Modeling (BIM) projects. Experienced in Developing project management methods at office and providing reports for managers and execution in EPCF phases. Excellent working knowledge with PMBOK Standard of Project Management, Scheduling with MSP, Primavera, Providing Engineering, Procurement, and Construction Procedures related to Project Plan. Ability to prepare WBS, PMS, WPA, time schedule, allocate resource, periodical reports, Claim reports. Excellent oral and written communication skills and ability to work under pressure and within a team or independently.

Proficient Software & language Skills

- Develop project management process
- Claim management
- Budget Planning
- Schedule Management
- Developing PMO Office
- Quality management by ISO 9001:2015
- Microsoft Office, Visio
- MSP, Primavera 6
- Auto Cad, Revit, Navis works, Sketchup, BIM
- Develop EDMS and DCC
- AC IELTS (5.5)
- Familiar by PMBOK 6&7th edition

Relevant Experience

Planning Manager

Dec2020-Present (1years 6months)

Sanat Sazeh Samin, *Tehran*

- As a Planning Manager coordinated planning and DCC team in Central Office and supervised planning and project control team at the site, Arrange Several meetings with our clients, Engineering, and Vendors, Prepare Tender Package, WBS, CBS, PMS, Planning Procedures, Time Schedule, Invoice and reports are the main responsibilities for EPCC Projects bellow.
- Planning activities for Central Treatment and Export Plan project (CTEP) located in south Azadegan with Petro pars Co.(PC)
- Planning and coordinating EPC3 Project about Engineering, Procurement, Construction, and Commissioning of Wells, CCTMU, CAL, AGMUs, Booster Pump Station, High-Pressure Pump Station, and Measuring system on ALTOSONIC-5 flowmeter in CPF, Aban, West Paydar with ZN_vostack Co. (EPC3)
- Planning activities for 35 KM Pipeline 12" Zilayi to Ahvaz with Maroon Petrochemical Co.project (EPCC)
- Planning activities for Engineering, Procurement, and Construction of WP and Aban new and reconstructed wells, Aban export pipeline, water injection at WP04 and CMK03 project Paydar with ZN_vostack Co. (EPC1)

Planning Manager and PMO

Jan2016-Dec2020 (5years 1 months)

Boland Payeh, *Tehran*

- Planning and coordinate projects such as Tehran Metro line 3,4, Atlas Pars Commercial complex, IKA Passengers Terminal Development, Salco, Kermanshah Burn Injury Hospital, AL-Tajyat Stadium - Baghdad , Al-Zawarra Stadium - Baghdad, Deralok Hydropower Dam-Irag Kordestan,Hajama – Sawa Realway ,Bandar Abbas Mega-Hospital, Tose Ab Asia Desalination, Ahar-Meshkinshahr Road, Aluminium Factory, Anode Production Hall, Lali Cable-Stayed Bridge, Bistoun Powerplant, Dashte Palang Dam, Concrete Fuel Tanks of Hamedan Powerplant.
- Analyze Scope, Time, Cost EPC phases and coordinate meeting project team and central office.
- Manage PMO office team to planning and control executive project from central office.
- Interview Project Planners, Coordinate and evaluate skills and do regular Site visit for many projects
- Develop Document Control Central (DCC) , control and review project documents
- Work as a team member of tenders, provide time schedule and resource

Planning Manager Sep2014-Jan2016 (1 years 5 months)

Samto Sooye Toseye Iraniaian (SSTI-Shastan), Tehran

- Planning and Coordination of Asalooye Green Tanks Petrochemical Project as MC (AGTP)-(EPCC)
- Planning and coordination of Bushehr Petrochemical Hotel at Asalooye (EPC)
- Manage planning and DCC team of oil and gas department and Planning engineers of central office and site
- Coordinate Provided and approved design between Design consultant, MC, and Client
- Review and approval engineering procedures like WBS, PMS, coordination, classification and planning procedures.
- Coordinate weekly meeting by clients, MC, consultant and contractors to control EPC phases.
- Prepare management reports, lesson learned, and project changes

Senior Planning and project controller Sep2013-Sep2014 (1 years 1 months)

Sahel Consultant Engineers, Tehran

- Prepare WBS, CBS, and time schedule of engineering NGL3200 Ahvaz project with Primavera 6.
- Provide and organize Master Document List (MDL-6500 doc), develop MDR, Engineering reports of basic and detail design.
- Also, I prepared Coordination engineering, handling, project control, PMS, and classification procedures.
- Coordinate weekly meeting with engineering contractors and client.

Senior Planning and project controller Jan2010-Sep2013 (2 years 9 months)

CCL& Iran Arch, Tehran

- Work as ahead of planning and control Pars commercial-administrative concrete structure project constructed at Tehran.
- Prepare update time schedule, monthly execution plan, monthly, and daily reports
- Coordinate executive, supply, and technical office team in order to have a progress plan.
- Prepare management reports for the monthly meetings with a client.
- Estimate manpower, material, machinery resources to have better plan & organize contractors.

Senior Project Planner Aug2009-Jan2010 (6 months)

Toseye Sayahan Sarzamin Iranian (TSI), Tehran

- Work in Iranian land project which is located 35 km southwest of Tehran, an international-grade town with recreational, residential, commercial, and sports facilities designed & Construct by TSSI co.
- I work as a Planning team to complete Carting, Car show, main roads, Rallycross, Motocross, and Formula One racing circuit.

Project Planning engineer Dec2007-Aug2010 (2 years 9 months)

Barsan modiryat, Tehran

- Planning project of Tehran – Mashhad railroads (200km), Overhead Catenary System (OCS) Shiraz, and Traction substation of Tabriz and Shiras metro.
- Prepare monthly reports, and monitor lack of progress and cost conformity.
- Appearance in relevant sessions with clients and consultants and submitting regular reports to project managers.

Planning engineer June 2005-Dec 2007 (2 years 7 months)

Wagon Pars, Tehran

- Production planning and project control for manufacture Tehran subway coach, High-speed Siemens train, Alstom Locomotive, Passenger coach, and product Alstom, MD36, MD523, and high-speed bogies.
- Also balance line, material planning, bottleneck studies, and collecting solution are my main duties.
- I prepared a project plan to follow company policy, and prepare monthly and annual reports.
- Identification of probable obstacles causing non-execution plan and continual follow up to remove obstacles till the final stage.
- Coordinate with management and provide financial budget reports and control progress.

Quality management expert Sep 2004-June 2005 (10 months)

Kalber dairy factory, Arak

- Take Internal moody to evaluate ISO9001, Iso17025, and HACCP standards.
- Control the Productive Maintenance program and report to PM engineers and Provide training plan for personnel

Training expert Oct 2003-Sep 2004 (1Year)

Islamic Republic of IRAN Ministry of Industry, Mine &Trade, Arak

- Responsible and handle of training and seminar for Industrial, and Mine companies in markazi province.

Education and Training

- Master of Industrial Engineering, University of Tehran-(2013-2015)
- Bachelor of Industrial Engineering, Islamic Azad University-(2000-2003)
- Research: Customer Knowledge Management- (2013)
- Research: Economic evaluation & review financing methods for oil and gas projects based on risk management in Iran-(2013)
- Research: Investigation of gas supply chain and NGL refinery-(2013)
- Research: Modeling & Optimizing Safety Performance with Resilience Engineering in an Oil, Gas & Petrochemical Unit-(2014)
- Research: Allocate photovoltaic power plant and solar chimney in Iran – (2014)

Certificates

- Quality Management System of ISO TS, ISO 9001:2015
- Internal Moody of Laboratory ISO 17025 and ISO 9001:2015
- Microsoft Project
- Primavera 6
- Total Quality management TQM
- Information technology (IT)
- PMBOK 6 & 7 edition
- Value Engineering
- Renew Engineering
- Optimality Consumption Energy in mineral & Industrial companies
- Sale & Marketing principles
- IELTS Overall 5.5 (AC)