



October 15, 2025

Call for Applications – IPMA Kids Product Manager

Deadline for applications: 14 November 2025

The International Project Management Association (IPMA) invites applications for the volunteer position of IPMA Kids Product Manager for the term 2026–2029.

The role of the IPMA Kids Product Manager is pivotal in the management, the promotion and implementation of the IPMA Kids product within national IPMA Member Associations. The position also involves supervising the maintenance, promotion, and further development of this product.

The IPMA Kids Product Manager reports to the IPMA Chief Operating Officer, is governed by the IPMA Vice President in charge, and works in close collaboration with the IPMA Kids Support Team, the IPMA Operations Team, and other relevant IPMA bodies to advance the understanding and application of project, programme, and portfolio management worldwide.

More about the IPMA Kids: <https://kids.ipma.world/>

The responsibilities of the IPMA Kids Product Manager include:

1. Selects and coordinates the IPMA Kids Mentors team.

2. Provides a virtual or face-to-face train-the-trainer session for MAs enrolling the Product.
3. Together with the respective VP, signs the agreements with the MAs adhering to the Product.
4. Quarterly reports to ExBo on the progress of the Product.
5. Annually, together with the team of IPMA Kids Mentors, supports IPMA Marketing in the creation and operationalisation of the Product's marketing and communication plan for next year.
6. Organises one annual face-to-face meeting with the IPMA Kids Mentors and IPMA Kids Product Directors, for exchange of experiences, sharing ideas for improvement and further development of the Product.
7. Coordinates another annual online meeting with IPMA Kids Mentors and IPMA Kids Product Directors.
8. Gives the final approval for any new workshop to integrate the Product workshop catalogue.
9. May organise and carry out reviews of how MAs are implementing the Product in accordance with the Regulations and to support the MA's Product performance.
10. Has the right to call for an immediate review where the MA is perceived not to be performing adequately.
11. If in a review of the performance of an MA, in relation to IPMA Kids, there is clear evidence of malfunctioning, non-compliance with rules or any other aspect that may affect the credibility of IPMA Kids or IPMA itself, should propose to the respective VP the suspension of all IPMA Kids activity in that MA.
12. Controls the numbering for IPMA Kids Diplomas through the my.IPMA system.

What IPMA Offers

- A volunteer role within an international and dynamic IPMA setting.
- Exceptional networking opportunities with world-class professionals and organizations.
- Opportunities for professional growth, leadership development, and global exposure.
- Engagement in a culturally diverse environment fostering collaboration and innovation.

Requirements

- Demonstrated experience (minimum 3 years) in the launch, implementation, and promotion of the IPMA Kids product within a national Member Association, or participation in an international IPMA working group involved in creating, developing, and advancing the IPMA Kids product worldwide.
- Prior experience in the relevant IPMA remit will be especially valued with a demonstrated experience in kids education.
- Higher academic degrees will be valued.
- Membership in an IPMA Member Association actively implementing the IPMA Kids product is mandatory. In accordance with Article 14.2 of the IPMA Bylaws, all IPMA Officers must be directly connected with IPMA, either as members of a Member Association or as Board-level employees of Member Associations.
- Familiarity with the IPMA Ecosystem and project management.
- IPMA certification (an advantage).
- A supporting letter from the candidate's Member Association is mandatory.
- Excellent English communication skills (written and oral).
- A minimum of 300 volunteer hours per year is required for this role.

Only candidates eligible at the time of application and at the time of the deadline will be considered. Please note that eligibility must be maintained throughout the nomination period, including the deadline and up until the decision.

IPMA is committed to promoting diversity and inclusion in all its international appointments. We welcome applications from candidates of all genders, regions, cultures, and professional backgrounds.

How to Apply: 2 mandatory steps

Step 1. Please complete the online application form by **November 14, 2025 (23:59 CET/UTC+1)**:

<https://forms.office.com/r/pT1frFj5hR>

Step 2. Please submit your CV, cover letter, commitment to the requested volunteer time, and a supporting letter from the Member Association to info@ipma.world by **November 14, 2025 (23:59 CET/UTC+1)**.

The final selection and appointment will be announced by December 15, 2025.

We kindly ask all Member Associations to share this call with their eligible members.
Thank you for your continued commitment to advancing the project management profession and strengthening the IPMA Ecosystem.

A handwritten signature in blue ink, appearing to read "Mladen Vukomanovic", is positioned above the typed name.

With kind regards,

Prof. Dr. Mladen Vukomanovic

President, International Project Management Association (IPMA)